



DEPARTMENT OF THE ARMY
U.S. ARMY MANEUVER SUPPORT CENTER AND FORT LEONARD WOOD
320 MANSCEN LOOP STE 316
FORT LEONARD WOOD, MISSOURI 65473-8929

REPLY TO
ATTENTION OF

ATZT-CG

29 JAN 2007

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy #01-07, Open Door Policy

1. PURPOSE. To establish the current policy reference the Commanding General's Open Door.

2. POLICY/PROCEDURES.


a. As a commander, I am committed to addressing the concerns of all the members of my command. While I would prefer that you use the chain of command and the supervisory chain to resolve issues, if you believe they cannot (or will not) help you then I am available.

b. This policy does not apply to disciplinary issues and issues appropriately addressed by an existing procedure, a subordinate command, or a staff principal. Examples include – but are not limited to – Equal Employment Opportunity issues, A-76 issues, Article 15-6 investigations, Article 15 actions and Courts-Martial, reassignments, Inspector General inquiries, and civilian grading issues and grievances.

c. Any request by a member of this command to discuss an issue with me should be addressed to the Chief of Staff in writing. The request should describe the nature of the issue, why my personal attention is required, and the steps already taken to try to resolve the issue. Each request will be reviewed on an individual basis.

3. SUPERSESSSION. This policy supersedes the memorandum #01-07, Open Door Policy, dated 28 October 2004.

4. PROPONENT. The proponent for this policy letter is the Executive Services Office, 563-8071.


WILLIAM H. MCCOY
Major General, USA
Commanding

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